



**PTO Board Meeting
Computer Lab
April 21, 2023**

In Attendance:

Jessica Lawrence, Karla Avery, Kellee Murphy, Kari Lewis, Kate Wright, Laura Weekly, Mindy Schwartz, Stacey Carlsen, Emily Faucette, Sheri Hess

Excused Absences:

Greta Crowley, Danielle Miller

Unexcused Absences:

Alison Carlson

Prior meeting minutes from the March PTO Meeting unanimously approved by the Board

Sheri Hess –

- Staffing Updates –
 - K - New teacher (will replace Ms. Eldridge – moving to part time ESOL)
 - 1st – Down to 5 classrooms from 6 (Norwood coming off, going to 4th), Sharpel is leaving (Lake Forrest new teacher)
 - 2nd – 6 classrooms – Sanford is leaving, new teacher to replace. Ms. Williams leaving 4th coming to 2nd.
 - 3rd – Espinoza leaving
 - 4th – 5 classrooms, new teacher from Lake Forrest
 - 5th – 4 classrooms, Harris is leaving, Sionyannis new music teacher, Madigan, Dallas, McCoy, and new teacher from Florida
 - ESOL – 3.5 teachers
 - SPED – No changes
 - EIP – 3 teachers
 - Math Coach – Amy Bradshaw
 - IB – Going part time

- Software/Curriculum/Academic Support Needs for 2023-24
 - Learning A-Z – Not widely used (only used by 4 teachers at HPE - K and 1st). Proposal to get only 2-4 licenses.
 - Imagine Learning Math – This helps the students who aren't ready for iReady. This helps to bridge the gap – used by K-2, ESOL, SPED. Not requesting Math Facts for next year.
 - Reflex Math – County has approved for this year.
 - Pebble Go – 1st/2nd – Used during Science/Social Studies
 - Flocabulary – Primarily 5th. 1st/3rd/4th used for whole groups when introducing a new topic.
 - Generation Genius – 5th only, used to frontload information. 1 license only, shared by the team. Could be paid for out of 5th grade funds.
 - Write Score – K-2nd, SPED focus (county provides 3rd-5th access). Provides lessons for the teachers, graphic organizers for the students, how to break down writing.



- Do The Math – Intervention workbook for K-5th – EIP, SPED
- Decodable Readers – K-5th - Supplement what we have in supply – need more short vowels, beginning blends (confirmed can't purchased with Scholastic Dollars)
- Primary Journals – K-2nd – These are hard to find, so don't want to rely on school supply list. Need to order 350 journals.
- Presentation Clickers – K-3rd homeroom teachers. Needed to use with the 95-core phonics program (21 teachers).
- iReady Club/Incentives – K-5th, Reading and Math. T-shirts for 100 lessons passed.
- Folders – Thursday folders

Jessica Lawrence - President's Update

- Motion to approve and full Board approval for Website Licenses/Instructional Materials Budget '23-'24 as presented by Ms. Hess.
- Trash/Litter and playground cleanliness
 - Flyers and trashbags distributed to each homeroom teacher
 - Signage will go out on Monday
- Request for regular Principal Updates to the school highlighting all the good things happening at HPE
- Board Updates for 2023-24
 - Approval sought for Krys Cage to replace Emily Faucette as Director of Events
 - Co-Director position open
 - Vote to approve / approved
- Yearbook Update
 - Sales went very well – 225 yearbooks sold (same number sold as in past)
 - Will be distributed by May 14
 - Will fall short of budget around \$1k – suggest to raise yearbook price \$1-\$2 per book (not as many people purchased recognition ads due to the personalized pages)
- Fun Run
 - Fun Run - \$30k profit!
 - Next year will be day before spring break

Mr. Dibartolo – Title I Parent Input Meeting

- Last night's meeting – no parents showed
- Looking for ideas on how to increase attendance
- Last year, the meeting was held on TEAMS and had a big turnout
- Suggestion for future meetings – one at 8:00 am after carpool drop-off and/or TEAMS meeting in the evening would probably yield highest attendance. Or, offer a treat if have in the evening (i.e. snow cones, popcorn, etc.)
- Discussed ideas for how the \$2,800 could be spend for the '23-'24 school year, summer camps, materials for parent workshops, art displays, etc....



Kari Lewis – Parent Party

- Teachers are participating!!
- PTO to reimburse up to \$5 per child
- Lunch with Mr. Harry (PTO to fund)
- Some teachers are bundling their auction items
- Ice Cream, face painting, popsicles, board games, pottery/picnic, jewelry making, Lunch Bunch, costume/pizza dance party, etc....
- (J. Lawrence) – DJ is confirmed, online sales are closing on 4/30 – No sales at the door. We are already at a profit!!

Kellee Murphy – Treasurer’s Report

- Musical Recap
 - \$150 left in the \$1,500 from this year (some receipts are outstanding)
 - \$2800 made with ticket sales!!
 - \$2,600 budget for next year
 - Families paid \$50 for their child to participate in the musical
- 5th Grade Funds
 - Discussions how to address 5th Grade Funds moving forward
- Fall Festival Inflatables
 - Emily has been in touch to secure items for '23-'24 Fall Festival

Laura Weekly – Staff Hospitality

- April 17: Breakfast Buffet Recap
 - Munchkins, yogurt parfait
- May 16: Staff EOY Party
 - New El Azteca – entire upstairs space
 - Tracking under budget since were able to get a lunch rate for the event.
 - Offer some raffles

Kate Wright – Vice- President’s Update

- Committees and Chairs for 2023-24
 - Only about 10 people have signed up so far
 - Sign-up to stay open over the summer

Meeting was adjourned at 10:10: *Minutes Respectfully Submitted by Karla Avery, Secretary*